



New Jersey Institute of Technology



GRADUATE STUDENT ASSOCIATION
@NJIT

NJIT COURSE STANDARDS

(Effective fall 2005)

1. A *course syllabus* is given to all students on or before the first day of class which has all of the following components:
 - a. Course number, title and prerequisites.
 - b. A course description and outline.
 - c. An assessment criteria and grading scheme with weights.
 - d. A weekly listing of course topics and assignments/projects with their due dates.
 - e. Professor's contact information, office hours and office location.
 - f. Title, author, publisher, ISBN Number and edition of all required texts.
 - g. A statement indicating that the NJIT Honor Code will be upheld, and that any violations will be brought to the immediate attention of the Dean of Students.
 - h. Students should be made aware of any modifications or deviations from the syllabus throughout the course of the semester.
2. The normal turn-around time for exams and assignments to be graded and returned is *two weeks* after submission.
3. The results for all significant modes of assessments administered before the last date of withdrawal, such as Midterm-exam results, are known to students before that date.

For more information, contact gsa@njit.edu

Endorsed by:



*Committee on
Academic Affairs*



Faculty Council